



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Mini- Micro Hydel Division

Administrative Building, 2nd Floor, Dowhill Road,

P.O.-Kurseong, Dist: Darjeeling, Pin- 734203.

Email id: deemmhd_wbsedcl@yahoo.in, deemmhd@gmail.com

Ph: (0354)2344456, Mobile : +91-8900794055

Memo. No. DE(E)/MMHD/AMC/UPS/23-24/

Date:-01/06/2023

To

TENDER NOTICE NO.:- DE(E)/MMHD/HR/ 23-24/ 14

Date:-01/06/2023

The Divisional Engineer (Elect), Mini Micro Hydel Division, WBSEDCL, Administrative Building, 2nd Floor, Dowhill Road, P.O.-Kurseong, Dist: Darjeeling, Pin- 734203 (West Bengal) for and on behalf of WBSEDCL invites sealed tenders from the reputed, experienced and financially sound Indian firms for the work for "Comprehensive AMC of UPS installed at Office of the Divisional Engineer (E), Mini Micro Hydel Division, WBSEDCL, Kurseong. ".

1. Tender documents containing schedule of work may be had from the office of the undersigned on any working days on submission of written application .
2. Tender documents under sealed cover will be received by the undersigned up to 2:00 p.m. on 23/06/2023 and shall be opened on the same day (Next working day in case of BANDH, etc.) at 3:00 p.m. in presence of the attending tenderers or their authorized representative.
3. The name of work and reference no. of the tender should be superscribed on the envelope containing the tender.
4. Tender documents will not be issued by Post.
5. Tender received late/unsealed/incomplete in any nature will be rejected.
6. The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever. The WBSEDCL also reserves the right to split the work in parts among the bidders and/or to cancel the order, if placed, at any time giving 15 (fifteen) days notice.
7. Issuance of bid documents will not be construed to mean that such bidders are automatically considered qualified.
8. WBSEDCL reserves the right to reject any bid or part thereof or all bids received at its discretion without assigning any reason whatsoever.

9. **The schedule of notice, sale, submission and opening of tender:**

- i) **Notice inviting Tender [NIT]** : DE(E)/MMHD/HR/23-24/14 Dated :-01/06/2023
- ii) **Place, date & time for Sale of Tender Document** : O/o the Divisional Engineer (Elect)
WBSEDCL, MMHD, M.V Road,
Kurseong, Pin-734203,
Dist.- Darjeeling, West Bengal.
01/06/2023 to 21/06/2023
[10:30 AM to 02:00 PM]
- iii) **Last date and time for submission of bid** : 23/06/2023 up to 02:00 PM
- v) **Place, date & time for opening of bid in presence of Bidders representative** : O/o the Divisional Engineer (Elect)
WBSEDCL, MMHD, M.V Road
Kurseong, Pin-734203,
Dist-Darjeeling, West Bengal.
[23/06/2023 at 03:00 PM]

Enclo: - 1. Terms & Conditions
2. Specification of Items (Annexure-A).



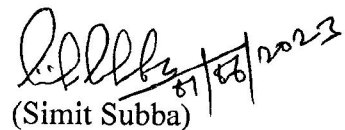
(Simit Subba)

Divisional Engineer (Elect.)
Mini Micro Hydel Division, Kurseong

Terms & Conditions:

1. **Job Description:** Comprehensive AMC of UPS installed at Office of the Divisional Engineer (E), Mini Micro Hydel Division, WBSEDCL, Kurseong.
2. **Price:** The price is to be quoted as per schedule and should be net and firm inclusive of all incidental charges. The Provision of taxes & duties if any shall be governed by prevailing Govt. rules.
3. **Completion period:** AMC of UPS will be 1 (one) year days from the date of issuance of the order.
4. Tender received late/ unsealed/incomplete in any nature will be rejected.
5. The bidder should have PAN registration GST/CGST No. in respect of his firm and required to be furnished as and when asked for during the process.
6. The vendor shall maintain sufficient spare of equipments in spare-bank at his own cost for total contract period.
7. The vendor must provide a helpline no & Call docketing facilities.
8. The bidder should have minimum facilities/infrastructure to attend any docket within 48 hours.
9. The Agency personnel will visit the installation sites for periodic preventive maintenance check up of the UPS Systems at least once in Three months. Apart from the periodic preventive maintenance visits, all breakdown calls on the systems covered under AMC and reported to the respective Service Branches emanating from the user will be attended to.
10. During the preventive maintenance checkups, the system will be cleaned and general performance will be checked.
11. Cost of all spares that are replaced in the UPS systems will be covered under this Comprehensive Annual Maintenance Scheme.
12. **Responsibility of Bidders:**
 - i) It shall be the sole responsibility of Bidders to determine and to satisfy themselves by such means as they consider necessary or desirable for all matters pertaining to this contract including, in particular, all factors that may affect the cost, duration and execution of the work.
 - ii). It must be understood and agreed that such factors have properly been investigated and considered while submitting the bid. Any claim, whatsoever, including those for financial adjustments to the contract, once awarded under these documents will not be entertained by WBSEDCL. Neither any change in time schedule of the contract nor any financial adjustments, arising thereof, shall be permitted by WBSEDCL, which are based on the lack of such clear information of its effect.
 - iii) The bid shall include all the information as per bid document.
 - iv) The bidder shall bear all the costs associated with the preparation and submission of bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
13. **Language of the Bid:** The bid so prepared by the bidder and all other correspondences and documents relating to the bid, exchanged by the bidder and WBSEDCL, shall be written English Language only.
14. **Validity of Bid:** The Bid shall remain valid for a period of 90 (Ninety) days from the date of opening of bid.
15. **Liquidated Damage:** In the event of delay, a penalty will be imposed @ $\frac{1}{2}\%$ per week or part thereof subject to maximum 10% of the ordered value which will be deducted from the bill.
16. **Payment:** Payment will be made on quarterly basis on submission of bills subject to satisfactory performance certificate from the competent authority of MMHD which will be made through A/c. payee cheque on S.B.I., Kurseong Branch, Kurseong
17. **Statutory Deduction:** WBSEDCL shall deduct all the statutory taxes as applicable at source from the bill in accordance with the provision of statutory obligation as applicable. Tax shall be governed as per government rule.
18. The tenderers shall contact the Divisional Engineer (Elect), MMHD, Kurseong for any further information regarding the detailed job involvement prior to submission of tender.
19. The tenderer should put their signature with seal in all the pages of the tender documents.
20. The rate should be quoted in the enclosed Price Schedule.

21. **Controlling Officer:** The Divisional Engineer (E), Mini-Micro Hydel Division, WBSEDCL, Kurseong.
22. **Supervising & Consignee Officer:** The Assistant Manager (HR&A), Mini-Micro Hydel Division, WBSEDCL, Kurseong.
23. **Paying Officer:** The Assistant Manager (F&A), Mini-Micro Hydel Division, WBSEDCL, Kurseong.

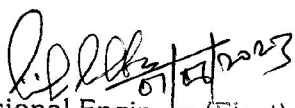

(Simit Subba)

Divisional Engineer (Elect.)
Mini Micro Hydel Division, Kurseong

PRICE SCHEDULE

Sl. No	Items	Qty	HSN Code	Rate (in Rs. per item)	GST@ %	GST Amount (in Rs.)	Total Amount (in Rs.)
1	Online UPS AVO R Series	2 Nos					

Amount in Words:-.....


 Divisional Engineer (Elect)
 Mini Micro Hydel Division
 WBSEDCL, Kurseong

Signature of the Tenderer with seal